香港教育大學
The Education University of Hong Kong

Senior Research Assistant / Research Assistant I (Ref: 2501253)
Global Institute for Emerging Technologies - Future Team

[Appointment Period: 12 months]

The appointee will be responsible for supporting the Global Institute for Emerging Technologies - Future Team [GIET(FT)] under the Academy for Applied Policy Studies and Education Futures (AAPSEF). Primary role will be to assist in the Institute's development by providing research and grant-seeking support for various research and development projects. Following are the major responsibilities:

- Take a leading role in conducting rigorous academic research that underpins the development of GIET's innovative projects and programs, including developing instruments and analyzing data.
- Assist GIET future team in synthesizing research findings into well-structured reports and academic papers suitable for publication in peer-reviewed journals, conferences, or other scholarly outlets.
- Demonstrate strong abilities in writing various proposals for research, development or donation. The ability to develop budgets, manage timelines, and coordinate with institutional stakeholders is essential. Experience in assisting to write and submit competitive research grants and contributing to multi-institutional funding applications will be highly valued.
- Critically review GIET's education and training programs to ensure their alignment with the latest academic standards and research evidence. He/she will collaborate closely with the team in the conceptualization and design of new academic initiatives, ensuring they meet high standards of educational effectiveness and relevance.
- Travel outside of Hong Kong and undertake work as assigned by the University, where necessary.
- Undertake other research or development-related tasks as assigned by the co-directors, supporting the Institute's dynamic agenda.

For the post of Senior Research Assistant, applicants should have a Master's Degree and **at least one year of full-time Post-MA work experience** (in research and educational institutions preferred) or a Doctoral Degree from a reputable university. For the post of Research Assistant I, applicants should have a Bachelor's Degree. Applicants with an academic background and research experience in related disciplines—such as **Computer Science, AI, Learning Design and Technology, Data Science, or Management**—are preferred.

In addition to academic credentials, applicants should be proficient in using emerging technologies such as AI and Research tools; be highly proficient in both English and Chinese (either Cantonese or Putonghua). Applicants with **interdisciplinary expertise that bridges education, technology, and applied research** are especially encouraged to apply, as their diverse perspectives will enrich the Institute's research and program development efforts. Applicants should also have the capability of producing professional presentation materials and communicating effectively in various settings. Programming skills would be a plus but not required.

Both the Senior Research Assistant and the Research Assistant I should be highly self-motivated and demonstrate strong resilience and composure when managing multiple deadlines and priorities, including the flexibility to **work beyond normal office hours when necessary**. The ability to work independently with minimal supervision is essential, alongside excellent time management and organizational skills. Equally important is the capacity to collaborate effectively within a multidisciplinary team, communicating clearly and contributing positively to group objectives.

Applicants with less experience will be considered for the position of Research Assistant I.

Applicants who have responded to previous advertisement (Ref: 2501215) for the same position are under consideration and need not reapply.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the online application form and upload a full CV on or before **9 December 2025**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to http://www.eduhk.hk/jobsopp/index.php?glang=en.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

Further information about the University is available at *http://www.eduhk.hk.*

EdUHK is an Equal Opportunities Employer.