

Research Assistant I (Ref: 2501189)
Department of Chinese Language Studies

Project Title: Advancing a global academic hub for Chinese language teaching and learning: Development of *International Journal of Chinese Language Education (IJCLE)* in 2025-2028
[Appointment Period: 12 months]

The appointee will be working as a full-time Research Assistant I to support the project “Advancing a global academic hub for Chinese language teaching and learning: Development of *International Journal of Chinese Language Education (IJCLE)* in 2025-2028”. The appointment will be for a period of 12 months starting from January 2026. Renewal of contract for another 12 – 24 months is possible, subject to performance review.

The successful applicant will provide academic and administrative support to the project. Responsibilities mainly include: (i) assistance with editing of *IJCLE*; (ii) conduct of research activities relevant to the project; (iii) promotion of *IJCLE* via different channels and liaison with different stakeholders to increase the visibility of the journal’s brand; (iv) assistance with academic event/ conference organizing; and (v) any other duties assigned by the project PI and the Editors-in-Chief of *IJCLE*.

Applicants should have a bachelor’s degree (preferably a master’s degree) in language education, second/ foreign language acquisition, applied linguistics, or related fields. Applicants with several years of relevant post-qualification working experience gained in the tertiary education sector are preferable. They should have an excellent command of both written English and Chinese; proficiency in spoken English, Putonghua and Cantonese is preferred. They should also be self-motivated, well-organized, have good interpersonal and communication skills, be able to work independently and collectively as a good team member and have the ability to work under pressure.

For further enquiries about the post, please visit <https://ijcle.eduhk.hk>.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **5 December 2025**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

Further information about the University is available at <http://www.eduhk.hk>.

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