

Technician (Ref: 2500723)
Library (System Services Section)

The appointee will be responsible for maintaining all IT and audio-visual systems in the Library, including maintenance of servers, supporting daily operation activities in offices and classrooms inside the Library, as well as providing support to various events regarding computer infrastructure and operation. He / She should be knowledgeable to set up new systems based on defined configurations; to set up and maintain PCs with re-born software; to set up basic configuration of Linux and Windows servers; to supervise Student Helpers working in IT and audio-visual projects; to source product information and quotations from suppliers as well as handling internal purchasing request system. The appointee will also assist in handling project tendering and implementation and other procurement of computing resources. Shift duty is required.

Applicants should have a recognized Bachelor's degree in Information Technology, Electrical Engineering or related disciplines with preferably two years of relevant full-time post-qualification working experience in the support of computer and audio-visual software, hardware and server networking technologies. They should be proficient in both English and Chinese, able to handle multiple tasks simultaneously and work proactively, independently and with good teamwork. They should be service-oriented with good interpersonal and communication skills and able to work under pressure.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include the University's Voluntary Contributions to MPF Scheme or a contract-end lump sum payment (totaling up to 10% of the basic salary), leave, medical and dental benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **25 July 2025**.

Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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