

## **Assistant IT Manager (performing as Analyst Programmer) (Ref: 2500625) Office of the Chief Information Officer**

The Office of the Chief Information Officer (<https://www.eduhk.hk/ocio>) provides quality services to support all central information systems in support of teaching, learning, research and administration and places emphasis on staff's career/professional development. The Office is looking for quality professionals to fill the post.

The appointee will be assigned to the application development team. Duties include:

- Collaborate with stakeholders for the user requirements gathering and ensure system alignment with institutional goals;
- Assist in the development of the central information systems, mainly finance, HR and student affairs related;
- Assist in vendor management, system design, testing, and implementation;
- Contribute to system documentation and provide ongoing support; and
- Perform any other duties as assigned.

The following are the requirements for the position:

- Bachelor's degree in Information Technology, Computer Science, or related disciplines;
- Preferably three years of relevant full-time post-qualification working experience gained in a sizeable IT environment;
- Proficiency in modern web application development, including Java/J2EE, Spring Boot (on JBOSS EAP, SQL, PL/SQL), frontend technologies (such as VueJS, ReactJS, jQuery, Ajax, HTML5), and modern frameworks (e.g., Material-UI, Bootstrap 5);
- Solid understanding of UI/UX design principles to create intuitive and engaging user experience digital platforms;
- Prior experience in Oracle RDBMS & ERP application (finance & HRMS) is an advantage;
- Excellent command of English and Chinese; with the ability to manage multiple tasks, work independently, and think proactively;
- Strong analytical, problem-solving, and interpersonal skills; and be a good team player.

Applicants who have responded to the previous advertisements of the same position (Ref: 2401322, 2401437, 2500138 & 2500332) are being considered and need not re-apply.

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Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include the University's Voluntary Contributions to MPF Scheme or a contract-end lump sum payment (totaling up to 10% of the basic salary), leave, medical and dental benefits. The appointee will hold a substantive rank of Assistant Computer Officer in the University.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **30 June 2025**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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