

Post-doctoral Fellow / Senior Research Assistant (Ref: 2500532)
Executive Master of Public Administration and Leadership
Academy for Applied Policy Studies and Education Futures

[Appointment Period: 24 months]

The Academy for Applied Policy Studies and Education Futures (AAPSEF) is seeking a highly motivated candidate for the position of Post-doctoral Fellow / Senior Research Assistant to support the expanding scope of research as well as learning and teaching initiatives in the Academy. This is an exciting opportunity for individuals who wish to contribute to dedicated teams and advance their careers in higher education.

The appointee will join the vibrant AAPSEF team to provide research support for project(s) in public administration and management, and provide a variety of learning and teaching support in programmes, e.g.: The Executive Master of Public Administration and Leadership programme (EMPAL). Duties include conducting comprehensive literature review on related topics, developing and validating research instruments; conducting quantitative and qualitative data analysis; writing academic papers and reports; supporting programme admission and learning and teaching development; as well as performing other duties assigned by the principal investigator/ programme leader.

For the post of Post-doctoral Fellow, applicants should have a Doctoral Degree, preferably in Public Administration or in relevant disciplines, with at least 2 years of research experience and strong statistical analysis ability.

For the post of Senior Research Assistant, applicants should have a Master's Degree, plus one-year post Master's degree full-time working experience, or a Doctoral Degree.

Applicants should have excellent command and be highly proficient in both English and Chinese (including Cantonese and Putonghua), have a high capability of conducting statistical analysis, and writing academic papers and reports independently. He/she should be able to use statistical programmes to conduct advanced qualitative and/or quantitative analyses. He/She should be self-motivated; able to work under pressure with multiple deadlines and after normal office hours; be able to work independently and able to work as a team member. Applicants with academic background and research experience in related fields would be preferable.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV.

Review of applications will start from 2 June 2025, and will continue until the post is filled. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

Further information about the University is available at <http://www.eduhk.hk>.

EdUHK is an Equal Opportunities Employer.