

Research Assistant I (Two Posts) (Ref: 2400453)
Department of Psychology

[Appointment Period: 12 months]

The appointee(s) will be responsible for supporting and promoting research and knowledge transfer projects, events, and activities in the Department. He/She will assist the Department to showcase our research expertise and findings and promote research and knowledge transfer projects and activities through the website, social media, video, and press conferences. The appointee will coordinate and organize activities such as seminars and workshops, support proposal and report writing, and perform any other duties as assigned. The appointment will be for a period of around 12 months.

Applicants should have a Bachelor's Degree, preferably in Psychology or a related discipline, good command of both written and oral English and Chinese (including Cantonese), and effective communication skills. Applicants should be self-motivated, attentive to details, and able to work independently. Preference will be given to candidates with some relevant experience and knowledge in web editing and video making.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include contract-end gratuity, leave, medical and dental benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV. **Review of applications will start from 13 May 2024, and will continue until the post is filled.** Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

Further information about the University is available at <http://www.eduhk.hk>

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